



# Malawi Housing Corporation

## INVITATION FOR BIDS

### NATIONAL COMPETITIVE BIDDING

### PROCUREMENT OF MOTOR VEHICLES

**Date of Issue of Bidding Documents: 5<sup>th</sup> March 2025**

1. Malawi Housing Corporation has budgeted funds for the procurement of Motor Vehicles for the period 2024-2025.
2. The Chairperson of the Internal Procurement and Disposal Committee now invites sealed Bids from interested and eligible Bidders to submit them as detailed below:

DESCRIPTION	QUANTITY	PROCUREMENT REF No
4 x 2 Single Cabin Motor Vehicles with Canopy	Two (2)	MHC/VEHICLES/2024-2025/1

3. Bidding shall be conducted in accordance with the Open Tendering procedures contained in the Malawi Public Procurement and Disposal of Assets Act (2017) and Regulations, and is open to all eligible Bidders.
4. A complete set of Bidding Documents, in English, may be purchased by the interested Bidders upon depositing a Non-Refundable Fee of **K 20,000.00** with National Bank of Malawi, by filling a Malawi Housing Corporation Deposit Slip, as detailed below:

**Account Name: Malawi Housing Corporation**

**Bank: National Bank of Malawi**

**Branch: Chichiri**

**Account Type: Current**

**Account Description: Other Payments (Tenders)**

**Account Number: 1000930567**

5. Bidding Documents shall only be collected from the Procurement and Disposal Unit on presentation of the Deposit Slip at the address in Paragraph (8.1) below from 08:00 AM to 16:00 PM, from Monday to Friday.
6. Bids shall be submitted in sealed envelopes marked with a Description of the Procurement Activity and its Procurement Reference Number and be deposited in the **TENDER BOX** located at Malawi Housing Corporation Head Office, Area 6, in Lilongwe upon full completion.
7. Closing date for Bid Submission is **Thursday, 3<sup>rd</sup> April 2025 at 14:00 Hours**. Bids **will be immediately opened on 3<sup>rd</sup> April 2025 at 14:00 Hours**, in the Malawi Housing Corporation Head Office Board Room, Area 6, Lilongwe, in the presence of the Bidders or their Representatives who choose to attend. All Bids must be accompanied by the **signed Bid Submission Sheet, Bid Securing Declaration Form, Beneficial Ownership Disclosure Form and Manufacturer's Authorization letter**.

**8. Addresses for inspection, collection, clarification and submission of Bidding Documents:**

**8.1 Address for inspection, collection and clarification:**

**Procurement and Disposal Unit,**

**Malawi Housing Corporation,**

**P O Box 414,**

**Lilongwe.**

**8.2 Address for submission:**

**The Chairperson,**

**Internal Procurement and Disposal Committee,**

**Malawi Housing Corporation,**

**P O Box 414,**

**Lilongwe.**